

ATCIR No. 10,085

**FEDERAL RESERVE BANK OF
NEW YORK TELEPHONE INQUIRY
DIRECTORY**

September 1986



SECOND FEDERAL RESERVE DISTRICT

Head Office ● 33 Liberty Street
Federal Reserve P.O. Station
New York, NY 10045
212-720-5000 (*For use only when
individual numbers are not known*)

Buffalo Branch ● 160 Delaware Avenue
P.O. Box 961
Buffalo, NY 14240
716-849-5000 (*For use only when
individual numbers are not known*)

Cranford Office ● 2 Jackson Drive
Cranford, NJ 07016
201-272-9000

Jericho Office ● 113 South Service Road
Jericho, NY 11753
516-997-4500

Utica Office ● Oneida County Airport
Oriskany, NY 13424
315-736-8321

Relocation Office ● P.O. Box 792
Amherst, MA 01004
413-253-9676

FEDERAL RESERVE BANK OF NEW YORK

September 1986

*To All Depository Institutions, and Others Concerned,
in the Second Federal Reserve District:*

This directory, which supersedes the telephone inquiry directory we issued in July 1983 and which reflects the new telephone exchange (720) for the Head Office, lists operational matters on which we receive frequent telephone inquiries, the departments in which they are handled, and telephone numbers to which such inquiries can be directed. A special list on pages 4-6 provides the telephone numbers for inquiries regarding Federal Reserve services at the Head Office and at the Buffalo Branch.

The telephone numbers listed in this directory for the Head Office and the Buffalo Branch are direct-dialing numbers enabling you to dial the party you wish to reach without switchboard assistance. The Head Office operators may be reached at 212-720-5000 and the Buffalo Branch operators may be reached at 716-849-5000.

The use of this directory should aid you in directing your communications to the appropriate persons and units in this Bank. We will be pleased to furnish additional copies upon request directed to our Circulars Division.

E. GERALD CORRIGAN,
President.

CONTENTS

	<i>Page</i>
Telephone Inquiry Directory	
General information for depository institutions.....	3
Federal Reserve Services	4
Head Office.....	7
Cranford Office.....	22
Jericho Office	22
Utica Office	22
Buffalo Branch	23
Holiday schedule	<i>Inside back cover</i>

NOTE: *The lettered Regulations referred to in this Directory are Regulations of the Board of Governors of the Federal Reserve System.*

FEDERAL RESERVE BANK OF NEW YORK TELEPHONE INQUIRY DIRECTORY

General information for depository institutions

1. For any inquiry on an operation not listed in this directory, call Bank Services (Head Office: 212-720-6600; Buffalo Branch: 716-849-5085).
2. Requests for the delivery of book-entry or definitive securities from or for safekeeping may be made by telephone or by written request. When a telephone call is made to order savings bond stock, or to complete a transaction such as a collection, or the delivery of securities from or for safekeeping, please be prepared to furnish the required test word.
3. **Requests.**
 - (a) Requests for supplies, including forms, furnished by us should also ordinarily not be made by telephone. To avoid emergency requests for supplies, reorder when your inventory has declined to about an eight-week supply.
 - (b) Requests for additions to or changes in mailing lists for circulars or regulations should ordinarily be submitted in writing.
4. **Collect calls.** A collect call can be made concerning any of the following matters:
 - (a) On a sizable adjustment to correct an entry on your statement of account or because a large cash or noncash item or cash or noncash letter was missent from this Bank or from its Buffalo Branch.
 - (b) On a request to us to make a transfer of funds in accordance with this Bank's Operating Circular No. 8, paragraphs 9 and 10.
 - (c) On a request to us to receive, deliver, or transfer securities in accordance with this Bank's Operating Circular No. 14 or No. 21.
 - (d) When a bank calls our Auditing Department for information on our books at the request of an examiner of a supervisory authority.
 - (e) When a depository institution calls for advice of its reserve or clearing balance on our books.
 - (f) When a receiving financial institution does not receive an expected delivery of Federal recurring credit payments within the usual time for such receipt as provided in paragraph 9 of our Operating Circular No. 11.

FEDERAL RESERVE SERVICES

Head Office

Tel. No.
212-720-

General Information

Bruce A. Cassella, Bank Services Officer	— 6070
Michele S. Godfrey, Bank Services Officer	— 6146

Accounting

General Information	— 5803, 6569
Account Agreements	— 5249
“As of” Adjustments	— 5993
Billing Statements	— 6779
Clearing Balance Requirements	— 5993
Daily Account Statements	— 6623
Daylight Overdrafts	— 5803
Duplicate Statements and Advices	— 5733
Fed Funds Check Deposits	— 6623
Reserve Requirements	— 5993
Signature Cards	— 6623

ACH	— 6592
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Book-Entry Securities	— 5379
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Cash Services

General Information	— 1653, 7907
Containerization	— 7907, 7954
Currency/Coin Differences and Claims	— 7778, 5045
Daily Account Statement Inquiries	— 7778, 5045
Early Credit for Deposits	— 5061
Inquiries/Adjustments (Incoming Deposits)	— 7909
Ordering of Forms and Supplies	— 6562
Placement of Orders	— 5061
Procedures for Preparing Deposits	— 7909
Request for Cash Services	— 7907

Check Services

General Information	— 6551*
Adjustments — Clearing	— 7729
Adjustments — Returns	— 5286
Cash Letters (including MB&B and TICA)	
— Current Day	— 6735
Consolidated Memoranda	— 5328
Consolidated Shipments (Transportation)	— 5323
Consolidation Room (5 p.m.—5 a.m.)	— 5399
Direct Sends	— 6590
Federal Funds Checks (Accounting)	— 6623
Float Matters	— 6590

*Between 2 a.m. and 10 a.m., call 212-720-5294.

Tel. No.
212-720-

Government Checks (Cranford RCPC)	(201-272-9000)
Interdistrict Check Inquiries	— 5425
Large-Dollar Return Item Notifications	— 5255
Postal Money Orders	— 6551
Pricing Inquiries	— 1381
Quality Control Matters	— 7780
Rainbow Sheets	— 6735
Receiving Window(3-11 a.m.)	— 7740
Return Items	— 5252
Supplies (3-11 a.m.)	— 7740
Definitive Securities Services	
Coupon Collection	— 5081
Coupon Differences	— 5088
Receiving and Delivery	— 5820
Safekeeping	— 6367
Discount Window	— 5394
Fiscal Services	
Savings Bonds	— 5972
Treasury and Government Agency Issues	— 8183
Funds Transfer	
General Information	— 5802, 5450
Funds Transfer	— 5073
Treasury Tax and Loan	
Applications	— 5989
Daily Statements	— 5989
Investment Program	— 6569
Maintenance	— 6569
Requests for Adjustments	— 5989

Buffalo Branch

Tel. No.
716-849-

General Information	
Robert J. McDonnell, Operations Officer	— 5022
Joseph M. Kirby, Account Manager	— 5085
Sally A. Hardenburg, Account Manager	— 5108

Accounting

General Information	— 5064, 5065
“As of” Adjustments	— 5066
Clearing Balance Requirements	— 5066
Daily Account Statements	— 5071
Duplicate Statements and Advices	— 5066
Federal Tax Deposits/Treasury Tax and Loan Deposits	— 5071
Reserve Requirements	— 5066

ACH (*See Head Office listing*)

Book-Entry Securities (*See Head Office listing*)

Cash

General Information	— 5026, 5145
Currency and Coin Orders	— 5024, 5041
Currency Differences	— 5033
Coin Differences	— 5027
Food Coupon Operations	— 5160

Check Services

General Information	— 5051
Collection and Payor Services	— 5051
Large-Dollar Return Item Notifications	— 5162
Presentment Deliveries	— 5051
Research and Adjustments	— 5187

Discount Window

— 5043

Funds Transfer (*See Head Office listing*)

Securities Services

Savings Bonds	— 5047, 5048
Treasury Bills, Notes, Bonds	
Original Issue	— 5030
Redemption	— 5016
Servicing	— 5030

Treasury Tax and Loan (*See Head Office listing*)

HEAD OFFICE

	Area	Tel. No. 212-720-
A		
Acceptances		
Bankers' — monthly survey, open market transactions . . .	Securities	—5470
Legal eligibility requirements	Legal	—5041
Trade, open market transactions	Securities	—5470
Accounts		
Book-Entry	Securities Transfer	—5379
Depository institutions		
Accounting statements and entries	Accounting	—5228
Adjustments (missing or unrecognized entries)*	Accounting	—5733
Advances and discounts	Credit and Discount	—5395
	Legal	—5024
Clearing balance requirements	Accounting	—5993
Current day's opening balance*	Accounting	—5430
New accounts	Accounting	—5249
Prior days' balances*	Accounting	—5733
Reporting procedures	Statistics	—8227, 8469
Reserve maintenance	Accounting	—5250
Reserve requirements	Accounting	—5250
	Legal	—5024
Foreign central banks, foreign governments, and international financial organizations		
	Foreign Relations	—5833
Payment of funds (same day)		—5841
Deposit of funds (same day)		—5840
Other inquiries concerning payment and deposit of funds		—1516, 1517
Reconciliations*	Accounting	—5737
Safekeeping	Securities Transfer	—5381
Savings bond issuing agents — consignment	Savings Bond	—5979
Treasurer of United States, deposits by general depositaries for credit to	Accounting	—5431
Treasury Tax and Loan accounts		
Collateral maintenance	Securities Transfer	—5384
Commercial paper as collateral	Credit and Discount	—5395
Investment program	Accounting	—6569
Maintenance	Accounting	—6569
Other matters	Accounting	—5442
Adjustments		
Cash letters		
Current	Check Processing	—6766
Noncurrent: City	Check Adjustment	—5165
Country	Check Adjustment	—5165
Checks returned without entry	Check Adjustment	—5286
Coin claims and differences	Currency Services	—7778, 5045
Coupon collection differences (other than obligations of the U.S. and its agencies)	Coupon	—5088
Currency claims and differences (fit or new currency) . . .	Currency Services	—7778, 5045
Direct sending of checks	Check Adjustments	—5280
Federal Recurring Payments return	Automated Payments	—1439

*For calls that can be made collect, see page 3, paragraph 4.

HEAD OFFICE

	Area	Tel. No.
		212-720-
		(201-272-9000)
Government checks — reclamations	Cranford Office	
Missing or unrecognized entries*	Accounting	—5733
Reserve account (“as-of” adjustments)	Accounting	—5993
Return items	Check Adjustment	—5286
Safekeeping	Securities Transfer	—5381
Savings bonds	Savings Bond	
Issuing agents		—5978
Paying agents		—5962
Transfer of funds	Funds Transfer	—5067
Advances and discounts (Regulation A)	Credit and Discount	—5395
Agreement Corporations		
Applications	Foreign Banking Applications	—5878
Condition Reports (Form FR2886b)	Supervision Support	—1316, 6358
Legal issues	Legal	—5025
Armed Forces Leave Bonds — redemption	Savings Bond	—5962
Audit confirmations	Auditing	
Information from this Bank’s records*		—5311
Requests for, made by this Bank’s Auditing Department		—5298
Automated payments	Automated Payments	—5331
B		
Balance of payments (U.S.)	Financial Markets	—8258
Capital accounts transactions		—8258
Trade and current account	International Research	—5491
Bank and bank holding company analysis	Bank Analysis	—6710
Bank dividends	Compliance Examinations	—5914
Bank holding companies (Regulations Y,K)		
Annual reports	Bank Analysis	—6796
Applications	Domestic Banking Applications	—5861
Foreign activities of domestic BHCs	Foreign Banking Applications	—5878
Formation of BHCs	Domestic Banking Applications	—5861
Legal inquiries	Legal	—5041, 5024, 5025, 5020
Quarterly reports for intercompany transactions and balances (FR Y-9C, FR Y9LP, FR Y11Q)	Supervision Support	—1377
Registration of BHCs	Domestic Banking Applications	—5861
Reports of changes in investments or activities	Bank Analysis	—6796
U.S. activities of domestic BHCs	Domestic Banking Applications	—5861
U.S. activities of qualifying foreign banking organizations	Foreign Banking Applications	—5678
Bank protection (Regulation P)	Compliance Examinations	—5914
Bank service arrangements	Compliance Examinations	—5914
Bank services inquiries, general	Bank Services	—6600
Bank Service Corporation Act		
Applications	Domestic Banking Applications	—5861
Legal	Legal	—5026
Banking studies	Banking Studies	
Bank holding company activities		—5846
Banking markets and competitive analysis		—5846
Commercial banking		—5846
Billing statements	Accounting	—6779

*For calls that can be made collect, see page 3, paragraph 4.

HEAD OFFICE

	Area	Tel. No. 212-720-
Bonds, maturing and matured (other than U.S. and agency obligations)	Coupon	—5088
<i>(See also Coupons; Government (U.S.) marketable securities; and Savings bonds and notes)</i>		
Book-entry only securities		
Government (U.S. agency)	Securities Transfer	—5379
Government (U.S. Treasury)	Securities Transfer	—5379
Legal issues	Legal	—8191
Savings bonds and notes	Savings Bond	—8018
Branch applications		
U.S. branches of State member banks	Domestic Banking Applications	—5861
Overseas branches of U.S. banks	Foreign Banking Applications	—5878
Building (Bank), operation of	Building Services	—6198
C		
Capital stock of Federal Reserve Banks		
Dividends	Accounting	—5241
Issue and cancellation	Domestic Banking Applications	—5861
Subscriptions for additional shares	Supervision Support	—6102
Cash <i>(See Coin; Currency)</i>		
C.D. rates (recorded message)	Public Information	—6693
Change in control, State member banks and bank holding companies (Regulation Y)	Domestic Banking Applications	—5861
Checks		
Clearing arrangements		
Establishment and operation	Check Processing	—6551
Net settlement	Electronic Payments	—5668
Other inquiries	Accounting	—5733
Consolidated shipment/direct send programs		
Adjustments	Check Adjustment	—5165
Information/permission	Check Processing	—6590
Design and preprinting	Check Processing	—6551
Drawn on accounts with us of foreign central banks, foreign governments, and international financial organizations	Foreign Relations	—5840
Encoding (MICR)	Check Processing	—6551
Government (U.S.) checks	Cranford Office	(201-272-9000)
Immediate payment plan (for cash letters to paying banks)	Check Adjustment	—5165
Incoming items drawn on New York City banks	Check Processing	—6766
Incoming items drawn on other than New York City banks	Check Processing	—5294
Legal inquiries	Legal	—5033
Memorandum on exchange charges	Check Processing	—6551
Money orders, postal	Check Processing	—6551
New York City Clearing House, claims and allowances	Check Adjustment	—5165
Regional Check Processing Centers	Check Processing	—5997
Regulation J	Check Processing	—6551
Reserve accounts, checks drawn on		
Deposits of Federal funds checks, by hand	Accounting	—6623
Other inquiries	Accounting	—6623

HEAD OFFICE

	Area	Tel. No. 212-720-
Returned without entry	Check Adjustment	—5286
Return items	Check Adjustment	
Adjustments		—5286
Advices of nonpayment		—5255, 5257
Rules on advices and lateness		—5252
Transportation routes of motor carriers	Check Processing	—6590
Checks for financial institutions	Service	—6577
Circulars, Bank	Secretary's Office	—5216
Clearing arrangements (<i>See Checks and Government</i> (U.S.) marketable securities)		
Clearing balance requirements	Accounting	—5993
Coin	Currency Services	
Cash statement inquiries		—7778, 5045
Claims and differences		—7778, 5045
Early credit for deposits		—5061
Inquiries/adjustments (incoming deposits)		—7909
Mutilated		—7909
Ordering of forms and supplies		—6562
Placement of orders		—5061
Procedures for preparing deposits		—7909
Request for shipment		—5061
Collateral for advances to depository institutions	Credit and Discount	—5395
Commercial bank and commercial paper statistics	Statistics	—8023
Commercial paper rates (recorded message)	Public Information	—6693
Commodity Credit Corporation — payment of drafts drawn under letters of commitment	Funds Transfer	—5745
Community reinvestment (Regulation BB)	Compliance Examinations	—5919
Community affairs	Compliance Examinations	—5912, 5927
Computer services (<i>See Data Processing services and</i> Systems Development services)		
Condition reports of:		
Edge Act and Agreement Corporations (FR 2886b)	Supervision Support	—1316, 6358
Foreign subsidiaries of:		
Member banks		
U.S. bank holding companies		
Edge Act and Agreement Corporations (FR 2314)	Supervision Support	—1316, 6358
State member banks (FFIEC 031, 032, 033, 034)	Supervision Support	—1316, 6358
U.S. branches and agencies of foreign banks (FFIEC 002)	Supervision Support	—1316, 6358
U.S. bank holding companies (FR Y-9C, FR Y-9LP, FR Y-9SP, FR Y-911Q, FR Y11I)	Supervision Support	—8969, 1317
Consumer Checking Equity Act		
NOW Accounts, Automatic Transfer and Remote Service Units	Compliance Examinations	—5914
	Legal	—5024
Consumer complaints and inquiries	Compliance Examinations	—5914
Consumer credit cost disclosure (Regulation Z)	Compliance Examinations	—5914
Consumer credit statistics	Statistics	—8466, 8023
Consumer education pamphlets	Public Information	—6134

HEAD OFFICE

	Area	Tel. No. 212-720-
Consumer leasing (Regulation M)	Compliance Examinations	—5914
Corporations doing foreign banking or other foreign financing under the Federal Reserve Act (Regulation K) . .	Foreign Banking Applications	—5878
Country risk	Bank Examinations	—7934
Coupons		
Coupon collection discrepancies	Coupon	—5088
Maturing and matured bonds (other than obligations of U.S. and its agencies)*	Coupon	—5088
Payment of, on obligations of U.S. or its agencies, International Bank for Reconstruction and Development, and Inter-American Development Bank	Government Bond	—5815
Credit	Credit and Discount	
Advances and discounts by Federal Reserve Bank		—5395
Collateral for advances to depository institutions		—5395
Loan guarantees for defense production (Regulation V)		
Applications for and credit aspects		—6148
Guarantee and commitment fees, and interest		—5395
Credit on securities by banks, brokers, dealers, or others (Regulations G, T, U, and X)	Compliance Examinations	—5914
Criminal violations of Federal banking laws, reporting of . .	Supervision Support	—5908
Cuban Assets Control regulations of the U.S. Treasury	Foreign Relations	—8933
Currency		
Cash statement inquiries	Currency Services	—7778, 5045
Claims and differences	Currency Services	—7778, 5045
Early credit for deposits	Currency Services	—5061
Historical data and related information	Public Information	—6130
Inquiries/adjustments (incoming deposits)	Currency Services	—7909
Mutilated, redemption of uncurrent currency	Currency Services	—7909
Ordering of forms and supplies	Currency Services	—6562
Placement of orders	Currency Services	—5061
Procedures for preparing deposits	Currency Services	—7909
Request for shipment	Currency Services	—5061
D		
Data Processing services (<i>See also</i> Systems Development services)	Data Processing	—6182
Computer services	General Purpose Computer	—5143
Telecommunications services	Telecommunications Operations	—6008
Terminal services	Telecommunications Operations	—6008
Daylight Overdrafts (<i>See</i> Payments system risk)		
Dealer surveillance (U.S. Government securities)	Dealer Surveillance	—5573
Deposit accounts	Accounting	
Adjustments (missing or unrecognized entries)*		—5733
Current day's opening balance*		—5430
Prior days' balances*		—5733
Deposits		
Federal taxes	Accounting	—5442
For account of foreign central banks, foreign governments, and international financial organizations	Foreign Relations	—5840
Reserve account, Federal funds checks by hand	Accounting	—6623

*For calls that can be made collect, see page 3, paragraph 4.

HEAD OFFICE

	Area	Tel. No. 212-720-
Developing nations	Foreign Relations	—6740
Directors, this Bank's procedures for election of	Secretary's Office	—5212
Discount rate	Credit and Discount	—5395
Discounts (<i>See Credit</i>)		
Dividends, bank	Compliance Examinations	—5914
Dividends on capital stock of Federal Reserve Bank	Accounting	—5241
Drafts, acceptance by member banks	Securities	—5470
Drafts drawn under letters of commitment issued by Commodity Credit Corporation	Funds Transfer	—5745
E		
Edge Corporations		
Applications	Foreign Banking Applications	—5878
Condition Reports (Form FR 2886b)	Supervision Support	—1316, 6358
Legal issues	Legal	—5025
Electronic Fund Transfers (Regulation E)	Compliance Examinations	—5914
Legal issues	Legal	—5033
Electronic security	Security Control	—6212
Emergency planning	Protection	—6553
Equal Credit Opportunity (Regulation B)	Compliance Examinations	—5914
Legal issues	Legal	—5036
Examination and inspection reports		
Bank holding companies	Bank Examinations	—5887
Edge and Agreement corporations	Bank Examinations	—5891
Foreign banking organizations, U.S. branches and agencies of	Bank Analysis	—6710
National banks and nonmember banks	Bank Analysis	—6710
State member banks	Bank Examinations	
Commercial departments and affiliates		—5898
Consumer compliance		—5919
Electronic data processing (EDP)		—7946
Foreign departments and branches		—5891
Municipal securities dealer activities		—5898
Transfer agents		—5893
Trust departments		—5893
Expenditures	Management Information	—5231
Extensions of Credit by Federal Reserve Banks (Regulation A)	Credit and Discount	—5395
F		
Fair Credit Billing (Regulation Z)	Compliance Examinations	—5914
Legal issues	Legal	—5036
Federal estate taxes, redemption of Treasury bonds in payment of ("flower bonds")	Government Bond	—5367
Federal funds check deposits	Accounting	—6623
Federal funds rates (recorded message)	Public Information	—6693
Federal Open Market Committee, activities relating to open market operations of Federal Reserve Banks	Securities	—1800, 5618
Federal Recurring Payments Program	Automated Payments	—5331
Federal Reserve Bank of New York		
Capital stock — applications for adjustment in shares	Supervision Support	—6102
Capital stock — dividends	Accounting	—5241

HEAD OFFICE

	Area	Tel. No. 212-720-
Capital stock — issue and cancellation	Domestic Banking Applications	—5861
Circulars	Secretary's Office	—5216
Directory	Secretary's Office	—5216
Operations and general information	Public Information	—6130
<i>Quarterly Review</i> , subscriptions	Public Information	—6134
Services, general information	Bank Services	—6600
Tours of the Bank	Public Information	—6130
Federal Reserve System		
Films	Public Information	—6134
General information	Public Information	—6130
Membership	Domestic Banking Applications	—5861
Regulation H	Domestic Banking Applications	—5861
Talks	Public Information	—6109
Tours	Public Information	—6130
Federal taxes, deposits of	Accounting	—5442
Films and filmstrips, Federal Reserve	Public Information	—6134
Financial recordkeeping and reporting of currency and foreign transactions	Bank Examinations	—7946
Flood insurance (Regulation H)	Compliance Examinations	—5914
Food coupons	Records, Printing, and Postal Services	—5404
Credits and redemptions		
Foreign Assets Control regulations of the U.S. Treasury relating to Cambodia, Cuba, Iran, Libya, North Korea, and North and South Vietnam	Foreign Relations	—8933
Foreign banking organizations	Bank Analysis	
Annual report		—6796
Report of intercompany transactions and balances		—6712
Foreign banks, U.S. activities of (Regulation K, Subpart B)	Foreign Banking Applications	—5678
Foreign central banks, foreign governments, and international financial organizations, accounts of	Foreign Relations	—5833
Delivery and receipt of securities	Foreign Relations	—5376
Deposit of funds	Foreign Relations	—5840
Foreign exchange trading	Foreign Exchange	—6880
Foreign exchange contract processing	Foreign Exchange	—7901
Gold transactions	Foreign Relations	—5837
Payment of funds	Foreign Relations	—5841
Telex and S. W. I. F. T. messages	Foreign Relations	—5439
Foreign countries — economic conditions	International Research	—5488
Foreign exchange rates, certification of, under Tariff Act of 1930	Foreign Exchange	—8409
Foreign Funds Control regulations of the U.S. Treasury	Foreign Relations	—8933
Foreign subsidiaries of bank holding companies, member banks, and Edge and Agreement Corporations — Financial data (Form FR 2314)	Supervision Support	—1316, 6358
Forms and supplies		
Account Agreements	Accounting	—5249
Advice forms for cash letters	Check Processing	—5328
Consolidated shipments (rainbow sheets)		—5328
Direct sendings		—5328
Annual Report of bank holding companies (FR Y-6)	Bank Analysis	—6710
Annual Report of foreign banking organizations (FR Y-7)	Bank Analysis	—6710

HEAD OFFICE

	Area	Tel. No. 212-720-
Application forms for bank mergers	Domestic Banking Applications	—5872
Application forms for bank service corporations	Domestic Banking Applications	—5872
Application forms for BHC bank acquisitions	Domestic Banking Applications	—5872
Application forms for BHC formations	Domestic Banking Applications	—5872
Application forms for domestic nonbank acquisitions by BHCs	Domestic Banking Applications	—5872
Application forms for Federal Reserve membership	Domestic Banking Applications	—5872
Application forms for Federal Reserve stock Adjustment in holdings of shares	Supervision Support	—6102
Issuance and cancellation	Domestic Banking Applications	—5872
Application forms for notice of change in bank control	Domestic Banking Applications	—5872
Bank holding company report of changes in investments or activities (FR Y-6A)	Bank Analysis	—6796
Federal Reserve, source information forms	Public Information	—6130
Government securities forms	Government Bond	—6346
Report of assets and liabilities for large U.S. agencies and branches of foreign banks (FR 2069)	Statistics	—7994, 7997
Report of certain Eurodollar transactions (FR 2950/2951)	Statistics	—8920, 8210
Report of claims on selected foreign countries by U.S. branches and agencies of foreign banks (FR 2029(b))	Statistics	—7994, 7997
Report on foreign branch assets and liabilities (FR 2502 and FR 2502S)	Statistics	—7994, 7997
Report of foreign branch liabilities to, and custody holdings for, U.S. residents (FR 2077)	Statistics	—7994, 7997
Report of International Banking Facility Accounts (FR 2072)	Statistics	—8920, 8210
Report of selected deposits in foreign branches held by U.S. residents (FR 2050)	Statistics	—7994, 7997
Report of transaction accounts, other deposits and vault cash (FR 2900)	Statistics	—8920, 8210
Return items, cash letter forms (Form No. R + R 90)	Check Processing	—5252
Savings bonds and notes	Savings Bond	
Forms		—5978
Issuing and paying agent stamps		—5965
Penalty envelopes		—5965
Sales, spoiled, and paid bond reports		—5979
Treasury, foreign currency reports	Statistics	
Bank reporters		—7994, 7997
Nonbank reporters		—7994, 7997
Treasury, international capital reports	Statistics	
Bank reporters		—8236, 8246
Nonbank reporters		—8236, 8244
Treasury Tax and Loan forms	Accounting	—5442
Functional Cost Analysis Program	Bank Services	—6824
Funds Transfer	Funds Transfer	—5067
G		
Government agency securities and international organization securities		
Book-entry	Securities Transfer	—5385
Definitive	Government Bond	
Delivery		—5820

HEAD OFFICE

	Area	Tel. No. 212-720-
Interest payments		—5364
Mortgage-backed securities		—5597
Original issue		—5364
Past-due redemptions		—5364
Redemptions		—5815
Government (U.S.) checks	Cranford Office	(201-272-9000)
Cash letters		
Reclamations (stolen, forged endorsements, etc.)		
Government (U.S.) marketable agency securities	Securities Transfer	—5379
Government (U.S.) marketable Treasury securities		
Book-entry (commercial)	Securities Transfer	—5379
Pledged securities		—5381
Book-entry (Treasury DIRECT)	Government Bond	
Cash subscriptions to new issues		—7968
Information on new issues (recorded message)		
Offerings		—7773
Results		—5823
Dealer operations and statistics	Statistics	—8206, 8021
Dealer surveillance	Dealer Surveillance	—5573
Definitive securities	Government Bond	
Delivery		—5820
Denominational exchange of bearer securities		—5815
Federal estate taxes, payment of		—5367
Missing or stolen securities		—8054
Redemptions		—5815
Registration and exchange (bearer or registered)		—5367
Purchases and sales for financial institutions	Securities	—5470
H		
Home Mortgage Disclosure (Regulation C)	Compliance Examinations	—5914
I		
Immediate payment plan (for cash letters to paying banks) ..	Check Adjustment	—5165
Income reports of State member banks	Supervision Support	—6358
Information, general	Public Information	—6130
Inquiries, general	Public Information	—6130
Interest checks for registered Treasury or Agency securities .	Government Bond	—5364
Interest on book-entry securities	Securities Transfer	
Payment of book-entry		—5381
Interest, payment of, on deposits (Regulation Q)	Compliance Examinations	—5914
International banking	Financial Markets	—8258
Regulation K		
Subpart A — International operations of U.S. banking organizations	Foreign Banking Applications	—5878
Subpart B — U.S. activities of qualifying foreign banking organizations	Foreign Banking Applications	—5678
Subpart C — Export trading companies	Foreign Banking Applications	—5878
Subpart D — International lending supervision	International Banking	—5891
International Banking Facilities		
Notifications	Foreign Banking Applications	—5878
International capital markets	Foreign Relations	—6044

HEAD OFFICE

	Area	Tel. No. 212-720-
International financial markets	Financial Markets	—8258
International financial organizations, accounts of	Foreign Relations	—5833
Investments abroad by U.S. banking organizations		
Applications	Foreign Banking Applications	—5878
Condition reports (Form FR 2314)	Supervision Support	—1316, 6358
Investment securities, restrictions on (R.S., Section 5136) . .	Compliance Examinations	—5914
Iranian Assets Control Regulations of the U.S. Treasury . . .	Foreign Relations	—8933
Legal issues	Legal	—5036
L		
Legal inquiries	Legal	—5026
Letters of commitment issued by Commodity Credit Corporation — payment of drafts	Funds Transfer	—5745
Letters of credit by certain U.S. agencies — payment of vouchers drawn on Treasurer of U.S. under	Funds Transfer	—5743
Library, Research	Research and Statistics	—5670, 5671
Libyan Sanctions Regulations of the U.S. Treasury	Legal	—5041
Licenses under regulations of the U.S. Treasury for Foreign Assets Control, Foreign Funds Control, Cuban Assets Control, and Iranian Assets Control	Foreign Relations	—8933
Loan guarantees for defense production (Regulation V)	Credit and Discount	—6148
Loans to depository institutions	Credit and Discount	—5395
Loans to executive officers, directors, and principal shareholders of member banks (Regulation O)	Compliance Examinations	—5914
M		
Mail, incoming and outgoing	Administrative Support Services	—5403
Margin regulations (Regulations G, T, U, and X)	Compliance Examinations	—5914
Member bank accounts	Accounting	
Adjustments (missing or unrecognized entries)*		—5733
Current day's opening balance*		—5430
Prior days' balances*		—5733
Membership of State banking institutions in the Federal Reserve System	Domestic Banking Applications	—5861
Regulation H	Domestic Banking Applications	—5861
Memorandum on exchange charges (on checks)	Check Processing	—6766
Merger applications	Domestic Banking Applications	—5861
Missing or stolen Government securities	Government Bond	—8054
Money orders, postal	Check Processing	—6551
Money transfers (<i>See</i> Transfer of funds)		
Monitoring condition of Second District financial institutions	Bank Analysis	—6710
N		
New York City Clearing House — claims and allowances . .	Check Adjustment	—5165
Noncash items		
Collection letters	Coupon	—5088
Maturing or matured bonds (other than obligations of U.S. and its agencies)	Coupon	—5088

*For calls that can be made collect, see page 3, paragraph 5.

HEAD OFFICE

	Area	Tel. No. 212-720-
Maturing or matured coupons (other than obligations of U.S. and its agencies)	Coupon	—5088
Nonmarketable Government securities	Savings Bond	
Armed Forces Leave Bonds, redemption		—5962
O		
Open market purchases and sales		
Bankers' and trade acceptances and bills of exchange	Securities	—5470
Dealer surveillance	Dealer Surveillance	—5573
Government (U.S.) securities	Securities	—5470
P		
Par list (<i>See Memorandum on exchange charges</i>)		
Payment systems, studies of	Check Processing	—5997
Payments system risk		
Daylight overdrafts	Accounting	—5803
Net debit caps	Accounting	—5803
Self-assessment process	Bank Examinations	—5895
Payment vouchers on letters of credit issued by Government agencies	Funds Transfer	—5743
Planning, internal	Management Information	—5264
Pledged securities in safekeeping	Securities Transfer	—5381
Postal money orders	Check Processing	—6551
Protection, internal	Security Control	—5108
Publications, distribution (<i>See also Circulars, Regulations, Reports, Surveys</i>)	Public Information	—6134
Public information, Federal Reserve, general	Public Information	—6130
Purchase of supplies	Administrative Support Services	—5529
Q		
<i>Quarterly Review</i> , subscriptions	Public Information	—6134
R		
Rates on Federal funds and certificates of deposit (recorded message)	Public Information	—6693
Registration statements and other reports of State member banks under Regulation F (Public inspection)	Supervision Support	—5415
Regulations of the Board of Governors, distribution of	Secretary's Office	—5216
Regulations of the Board of Governors		
A—Extensions of Credit by Federal Reserve Banks	Credit and Discount	—5395
B—Equal Credit Opportunity	Compliance Examinations	—5914
C—Home Mortgage Disclosure	Compliance Examinations	—5914
D—Reserve Requirements of Depository Institutions		
Application of	Accounting	—5993
Interpretation of	Compliance Examinations	—5914
E—Electronic Fund Transfers	Compliance Examinations	—5914
F—Securities of Member State Banks	Compliance Examinations	—5914
(Public reference)	Supervision Support	—5415
G—Securities Credit by Persons Other Than Banks, Brokers, and Dealers	Compliance Examinations	—5914
H—Membership of State Banking Institutions in the Federal Reserve System	Domestic Banking Applications	—5861
Banking practices (§208.8)	Compliance Examinations	—5914

HEAD OFFICE

	Area	Tel. No. 212-720-
Flood insurance	Compliance Examinations	—5914
Transfer agent activities	Compliance Examinations	—5914
I—Issue and Cancellation of Capital Stock of Federal Reserve Banks	Domestic Banking Applications	—5861
J—Collection of Checks and Other Items by Federal Reserve Banks and Transfers of Funds		
Checks	Check Processing	—5997
Maturing or matured bonds (other than obligations of U.S. and its agencies)	Coupon	—5088
Maturing or matured coupons (other than obligations of U.S. and its agencies)	Coupon	—5088
Return of unpaid items	Check Processing	—5997
Wire transfer of funds	Funds Transfer	—5067
K—International Banking Operations		
Subpart A—International operations of United States banking organizations	Foreign Banking Applications	—5878
Subpart B—U.S. activities of qualifying foreign banking organizations	Foreign Banking Applications	—5678
Subpart C—Export trading companies	Foreign Banking Applications	—5878
Subpart D—International lending supervision	International Banking	—5891
L—Management Official Interlocks	Compliance Examinations	—5914
M—Consumer Leasing	Compliance Examinations	—5914
O—Loans to Executive Officers, Directors, and Principal Shareholders of Member Banks	Compliance Examinations	—5914
P—Minimum Security Devices and Procedures for Federal Reserve Banks and State Member Banks	Compliance Examinations	—5914
Q—Interest on Deposits (general information)	Compliance Examinations	—5914
R—Relationships With Dealers in Securities Under Section 32 of the Banking Act of 1933	Compliance Examinations	—5914
S—Reimbursement to Financial Institutions for Assembling or Providing Financial Records	Compliance Examinations	—5914
T—Credit by Brokers and Dealers	Compliance Examinations	—5914
U—Credit by Banks for the Purpose of Purchasing or Carrying Margin Stocks	Compliance Examinations	—5914
V—Loan Guarantees for Defense Production	Credit and Discount	—6148
X—Rules Governing Borrowers Who Obtain Securities Credit	Compliance Examinations	—5914
Y—Bank Holding Companies and Change in Bank Control	Domestic Banking Applications	—5861
Annual and quarterly reports	Bank Analysis	—6796
Formation of BHCs	Domestic Banking Applications	—5861
Registration of BHCs	Domestic Banking Applications	—5861
U.S. activities of domestic and foreign BHCs	Domestic Banking Applications	—5861
Z—Truth in Lending (Consumer credit cost disclosure)	Compliance Examinations	—5914
AA—Unfair or Deceptive Acts or Practices	Compliance Examinations	—5914
BB—Community Reinvestment	Compliance Examinations	—5919
Reporting criminal violations of Federal banking laws	Supervision Support	—5908
Reports		
Assets and liabilities of U.S. agencies and branches of foreign banks (FR 2069)	Statistics	—7994, 7997
Bank holding companies		
Annual (FR Y-6)	Bank Analysis	—6796

HEAD OFFICE

	Area	Tel. No. 212-720-
Intercompany transactions and balances (quarterly) . . .	Supervision Support	—1317, 8969
Report of changes in investments or activities (FR Y-6A)	Bank Analysis	—6796
Claims on selected foreign countries by U.S. branches and agencies of foreign banks (FR2029b)	Statistics	—7994, 7997
Commercial paper	Statistics	—6761, 8023
Condition of Edge Act and Agreement corporations, foreign bank subsidiaries of member banks, foreign subsidiaries of U.S. bank holding companies and Edge and Agreement corporations (Form FR 2886b and Form FR 2314)	Supervision Support	—5855
Condition of State member banks	Supervision Support	—6358
Consumer credit	Statistics	—8466, 8021
Deposits and vault cash	Statistics	—8920
Electric power series	Statistics	—8465, 8021
Euro-dollar transactions	Statistics	—8920
Examinations and inspections		
Bank holding companies	Bank Examinations	—5887
Edge and Agreement corporations	Bank Examinations	—5891
Foreign banking organizations	Bank Examinations	—5891
National banks and nonmember banks	Bank Analysis	—6710
State member banks	Bank Examinations	
Commercial departments and affiliates		—5898
Consumer compliance		—5919
Electronic data processing (EDP)		—7946
Foreign departments and branches		—5891
Municipal securities dealers activities		—5898
Transfer agents		—5893
Trust departments		—5893
Foreign banking organizations, annual (FR Y-7)	Bank Analysis	—6710
Foreign branch assets and liabilities (FR 2502 and FR 2502s)	Statistics	—7994, 7997
Foreign branch liabilities to, and custody holdings for, U.S. residents (FR 2077)	Statistics	—7994, 7997
Foreign currency (Treasury report)	Statistics	
Bank reporters		—7994, 7997
Nonbank reporters		—7994, 7997
Functional cost analysis	Bank Services	—6824
Government securities dealer operations	Statistics	—8206, 8021
Income—State member banks	Banking Studies	—6358
International Banking Facilities transactions	Statistics	—8920, 8210
International capital (Treasury report)	Statistics	
Bank reporters		—8236, 8246
Nonbank reporters		—8236, 8244
Monthly Survey of Selected Deposits and Other Accounts (FR 2042)	Statistics	—8465, 8023
Registration statements and other reports of State member banks under Regulation F (Public inspection)	Supervision Support	—5415
Registration statements of BHCs	Domestic Banking Applications	—5861
Selected Borrowings (FR 2415, FR 2415T)	Statistics	—8467
Selected Deposits in Foreign Branches Held by U.S. Residents (FR 2050)	Statistics	—7994, 7997
Transfer agent form TA-1	Compliance Examinations	—5914

HEAD OFFICE

	Area	Tel. No. 212-720-
Weekly Report of Assets and Liabilities of Large Banks (FR 2416)	Statistics	—8219, 8042
Reserve requirements (Regulation D)		
Application of	Accounting	—5993
Interpretation of	Compliance Examinations	—5914
Legal issues	Legal	—5024
Return items		
Adjustments	Check Adjustment	—5286
Advice of nonpayment	Check Adjustment	—5255, 5257
Federal Recurring Payments	Automated Payments	—1439
Rules on advices and lateness	Check Processing	—5252
S		
Safekeeping		
Acceptability of securities	Safekeeping	—5820
Delivery	Safekeeping	—5820
Instructions*	Securities Transfer	
Deposit of securities		—5382
Withdrawal of securities		—5381
Other (including book-entry)		—5381
Interest on book-entry securities	Securities Transfer	—5381
Pledged securities	Securities Transfer	—5381
Receiving and delivery of definitive securities	Safekeeping	—5820
Savings bonds	Savings Bond	
Book-entry		—8018
Consignment accounts of issuing agents		—5978
Exchange of Series EE and Series HH		—5962
Lost, stolen, or mutilated, claims for		—5965
Original issue		—5976
Redemption		—5962
Reissue		—5976
Supplies		
Agent stamps and penalty envelopes		—5965
Application, report, and other forms		—5978
Securities (<i>See</i> Coupons; Government (U.S.) marketable securities; Regulations G, R, T, U, and X; Savings bonds; and names of other issuers)		
Securities of member State banks (Regulation F)	Compliance Examinations	—5914
Security control, internal	Security Control	—5550, 6186
Security devices and procedures for State member banks (Regulation P)	Compliance Examinations	—5914
Service Contract Act	Legal	—5026
Shared national credits	Bank Examinations	—5897
Signatures, authorized by Second District banks and others	Accounting	—5241
Sovereign debt	Foreign Relations	—6740
Speakers on Federal Reserve and related matters	Public Information	—6109
State and Local Government Series Securities (SLGs)	Government Bond	—5365
Stolen or missing Government securities	Government Bond	—8054
Stop-payment orders	Accounting	—5430

*For calls that can be made collect, see page 3, paragraph 4.

HEAD OFFICE

	Area	Tel. No. 212-720-
Studies	Banking Studies	
Bank holding company activities		—5846
Banking markets and competitive analysis		—5846
Commercial banking		—5846
Surveys		
Bankers' acceptances outstanding, monthly	Securities	—5470
Banking and financial developments	Statistics	—8021, 8023
Systems Development services (<i>See also</i> Data Processing services)		
Common systems	Common Systems	—5767
Data systems	Data Systems	—6225
Operations systems	Operations Systems	—5172
T		
Talks and speeches	Public Information	—6109
Taxes, deposits of Federal	Accounting	—5442
Telecommunications operational systems, information on ..	Telecommunications Operations	—5454
Telegrams, domestic (incoming and outgoing)	Funds Transfer	
Commercial (Western Union)		—5075
Coding, decoding, testing		—7956
Federal Reserve Banks—administrative wires		—5075
Terminals, on-line		
DART inquiries	Telecommunications Operations	—5450
D.O.T.	Funds Transfer	—5802
Fedline	Funds Transfer	—5802
Tours of Bank	Public Information	—6130
Transfer agent, Form TA-1	Compliance Examinations	—5914
Transfer of funds		
Foreign central banks, foreign governments, and international financial organizations	Foreign Relations	—5841
Investigations/Adjustments	Electronic Payments/Funds Transfer	—5069, 5071
Net settlement	Funds Transfer	—5668
Requests for*	Funds Transfer	—5067
Terminal or line facilities questions	Telecommunications Operations	—5450
Verification of third-party telephone advices	Funds Transfer	—7956, 7957
Transfer of U.S. Government securities	Securities Transfer	—5379
Terminal or line facilities questions	Telecommunications Operations	—5450
Treasurer of the U.S., deposits by general depositories for credit to	Accounting	—5431
Treasury, foreign currency reports	Statistics	
Bank reporters		—7994, 7997
Nonbank reporters		—7994, 7997
Treasury, international capital reports	Statistics	
Bank reporters		—8236, 8246
Nonbank reporters		—8236, 8244
Treasury DIRECT book-entry securities system	Government Bond	—7968
Treasury securities (<i>See</i> Government (U.S.) marketable securities)		
Treasury Tax and Loan accounts		
Collateral maintenance	Securities Transfer	—5384
Commercial paper as collateral	Credit and Discount	—5395

*For calls that can be made collect, see page 3, paragraph 4.

HEAD OFFICE

	Area	Tel. No.
		212-720-
Investment program	Accounting	—6569
Maintenance	Accounting	—6569
Other matters	Accounting	—5442
Trust assets	Bank Examinations	—5893
Truth in lending (Regulation Z)	Compliance Examinations	—5914
	Legal	—5036
U		
Unfair or deceptive acts or practices (Regulation AA)	Compliance Examinations	—5914
V		
Vouchers drawn on Treasurer of U.S. pursuant to letters of credit issued by certain U.S. agencies	Funds Transfer	—5743
W		
Wire transfer of Government (U.S.) marketable securities	Securities Transfer	
Requests for on-line access		—5379
Other		—5379

CRANFORD OFFICE

Telephone 201-272-9000

Operations of RCPC (adjustments, pricing inquiries, processing, return items, Government (Treasury) check processing, reclamations, and adjustments) *Call above number*

JERICHO OFFICE

Telephone 516-997-4500

Operations of RCPC (adjustments, pricing inquiries, processing, return items, reclamations, and adjustments) *Call above number*

UTICA OFFICE

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Operations of RCPC (adjustments, pricing inquiries, processing, return items, reclamations, and adjustments) *Call above number*

A	
Accounts	5065
Reserve*	5066
Clearing*	5066
Adjustments—missing or unrecognized entries*	5006
Audit confirmations and requests for statements of accounts*	5092
B	
Bank services matters	5085, 5108
Branch applications	5085, 5108
C	
Cash	
Armored car service	5027
Coin claims and differences	5035
Currency and coin orders	5024, 5041
Currency claims and differences	5033
Checks	
Adjustments	5040, 5049
Buffalo Clearing House	5053, 5056
Collection services	5051, 5053
Direct sending	5053, 5056
Federal Recurring Payments	5053, 5056
Incoming	5058
Regulation J	5051, 5053
Returned without entry	5040
Return items	
Advices of nonpayment	5162
Rules on advices, lateness, and protest	5053, 5056
Service charge statements	5053
Transportation routes	5053, 5056
Circulars, Bank	5061
Collections	
Coupons, payment of, on obligations of U.S., its agencies, and international organizations	5044
Government checks and postal money orders	
Cash letters	5053, 5056
Reclamations (stolen, forged endorsements, etc.)	5044
Condition reports of State member banks	5085, 5108
Consumer affairs	5088
Coupons (<i>See</i> Collections)	
Credit (Regulation A)	
Extensions of credit by Federal Reserve Banks	5043
Credit by banks for the purpose of purchasing or carrying margin stocks (Regulation U)	5085, 5108
Credit by brokers and dealers (Regulation T)	5085, 5108
D	
Data processing	5081
Deposits of Federal taxes	5071

**For calls that can be made collect, see page 3, paragraph 4.*

E	
Emergency planning	5118
Equal credit opportunity (Regulation B)	5085, 5108
Examination reports	5108, 5088
Expenditures	5068
F	
Fair Credit Billing (Regulation Z)	5085, 5108
Federal banking laws	5085, 5108
Federal Reserve Bank of New York	
Dividends on capital stock	5085, 5108
Operations and general information	5085, 5108
Federal Reserve System	
Membership	5085, 5108
Operations and general information	5085, 5108
Flood insurance (Regulation H)	5085, 5108
Food coupons—deposits, differences, and claims	5160
Functional cost analysis program for financial institutions	5085, 5108
G	
Government (U.S.) and agency securities	5016
Cash subscriptions*	5030
H	
Home Mortgage Disclosure (Regulation C)	5085, 5108
I	
Income and expense reports of State member banks	5085, 5108
Information, Federal Reserve	5085, 5108
Information, Money Market, Small Saver Certificate rates	5046
Information, U.S. Treasury offerings (recorded message)	5046
Future offerings	5158
Results of recent offerings	5046
Interest on deposits (Regulation Q)	5085, 5108
L	
Letters of credit by certain agencies—payment of vouchers drawn on U.S. Treasury	5044
Library	5061
M	
Mail, incoming and outgoing	5058
Membership of State banking institutions in the Federal Reserve System (Regulation H)	5085, 5108
Merger applications	5085, 5108
Monetary Control Act	
Discount window	5020, 5043
Reporting procedures	5020, 5064
Reserve requirements and maintenance; accounting statements and entries	5064
Money orders, postal	5056

*For calls that can be made collect, see page 3, paragraph 4.

P

Payment vouchers on letters of credit issued by Government agencies 5044
 Pricing of services 5085, 5108
 Purchase of supplies 5050

R

Regulations
 Distribution and servicing 5061
 A—Extensions of Credit by Federal Reserve Banks 5043
 B—Equal Credit Opportunity 5085, 5108
 C—Home Mortgage Disclosure 5085, 5108
 D—Reserve Requirements of Depository Institutions 5064
 G—Securities Credit by Persons Other Than Banks, Brokers, or Dealers 5085, 5108
 H—Membership of State Banking Institutions in the Federal Reserve System 5085, 5108
 J—Collection of Checks and Other Items by Federal Reserve Banks and Transfers of Funds 5051, 5053
 Q—Interest on Deposits 5085, 5108
 T—Credit by Brokers and Dealers 5085, 5108
 U—Credit by Banks for the Purpose of Purchasing or Carrying Margin Stocks 5085, 5108
 X—Rules Governing Borrowers Who Obtain Securities Credit 5085, 5108
 Z—Truth in Lending 5085, 5108
 AA—Unfair or Deceptive Acts or Practices 5088, 5085
 Other regulations 5085, 5108
 Reserve requirements (Regulation D) 5064
 Return items 5162
 Rules governing borrowers who obtain securities credit (Regulation X) 5085, 5108

S

Savings bonds 5047, 5048
 Signatures 5007
 Stop-payment orders 5007
 Supplies 5050

T

Taxes, Federal, deposits of 5071
 Tours of Branch 5023
 Transfers of funds, telegraphic* 5007
 Truth in lending (Regulation Z)
 Inquiries 5085, 5108
 Requests for rate tables 5085, 5108

U

Unfair or deceptive acts or practices (Regulation AA) 5088, 5085
 U.S. Treasury, deposits for credit to 5065

V

Visits to financial institutions 5085, 5108

**For calls that can be made collect, see page 3, paragraph 4.*

Federal Reserve Holiday Schedule

All offices of the Federal Reserve Bank of New York are closed on all Saturdays and Sundays and on the following holidays:

New Year's Day (January 1)

Martin Luther King's Birthday (third Monday in January)

Washington's Birthday (third Monday in February)

Memorial Day (last Monday in May)

Independence Day (July 4)

Labor Day (first Monday in September)

Columbus Day (second Monday in October)

Veterans' Day (November 11)

Thanksgiving Day (fourth Thursday in November)

Christmas Day (December 25)

If any of the above holidays falls on a Sunday, it will be observed on the following Monday; if it falls on a Saturday, it will not be observed on any other day.